

2019 - 2020		2022 - 2023		NOTES	
	19 - 20 BUDGET	BUDGET TOTAL	VARIANCE		
Management					
Management Fees					
Management Fees	20'000.00	20'000.00	0.00	An agreed fixed fee for managing and administering the services carried out at the development. Auditors fees for carrying out a formal audit and preparation of the Service Charge accounts.	
Audit Fees	4'000.00	4'000.00	0.00		
	24'000.00	24'000.00	0.00		
Site-Management Resources					
Site Accommodation (Rent/Rates)	1'000.00	1'000.00	0.00		
Office Costs (Telephone/Stationery)	1'750.00	1'600.00	(150.00)		
General Rates (Council Tax)	1'400.00	1'400.00	0.00		
	4'150.00	4'000.00	(150.00)		
Professional Fees					
Landlord's Risk Assessments, Audit & Reviews	7'250.00	6'500.00	(750.00)		
Legal & Professional Fees	0.00	0.00	0.00		
	7'250.00	6'500.00	(750.00)		
MANAGEMENT TOTAL		35'400.00	34'500.00	(900.00)	
Utilities					
Electricity					
Electricity	35'000.00	35'000.00	0.00		
	35'000.00	35'000.00	0.00		
Gas					
Gas	11'000.00	11'000.00	0.00		
	11'000.00	11'000.00	0.00		
Water					
Water & Sewerage Costs	5'000.00	5'000.00	0.00		
	5'000.00	5'000.00	0.00		
UTILITIES TOTAL		51'000.00	51'000.00	0.00	
Soft Services					
Security					
Security Guarding	55'000.00	30'000.00	(25'000.00)		
Security Systems	1'600.00	1'750.00	150.00		
	56'600.00	31'750.00	(24'850.00)		
Cleaning and Sustainability					
Internal Cleaning	14'000.00	15'000.00	1'000.00		
External Cleaning	600.00	600.00	0.00		
Window Cleaning	1'200.00	1'200.00	0.00		
Hygiene Services/Toiletries	3'000.00	2'500.00	(500.00)		
Pest Control	710.00	700.00	(10.00)		
	19'510.00	20'000.00	490.00		
Landscaping and Environment					
Internal Floral Displays	2'500.00	0.00	(2'500.00)		
	2'500.00	0.00	(2'500.00)		
SOFT SERVICES TOTAL		78'610.00	51'750.00	(26'860.00)	
Hard Services					
Mechanical & Electrical Services (M&E)					
M&E Maintenance Contract	18'000.00	16'500.00	(1'500.00)		
M&E Repairs	7'000.00	10'000.00	3'000.00		
Life Safety Systems Maintenance	3'820.00	3'820.00	0.00		
Life Safety Systems Repairs	2'500.00	2'500.00	2'500.00		
	31'320.00	32'820.00	4'000.00		
Lifts and Escalators					
Lift Telephone	350.00	350.00	0.00		
Lift Maintenance Contract	1'200.00	1'700.00	500.00		
Lift Repairs	3'000.00	2'500.00	(500.00)		
	4'550.00	4'550.00	0.00		
Fabric Repairs & Maintenance					
Internal Repairs & Maintenance	15'000.00	15'000.00	0.00		
External Repairs & Maintenance	5'000.00	5'000.00	0.00		
	20'000.00	20'000.00	0.00		
HARD SERVICES TOTAL		55'870.00	57'370.00	4'000.00	
Insurance					
Engineering Insurance					
Engineering Insurance	3'800.00	3'800.00	0.00		
INSURANCE TOTALS		3'800.00	3'800.00	0.00	
Exceptional Expenditure					
Major Works					
Major M&E Works	0.00	0.00	0.00		
Major Internal Works	0.00	0.00	0.00		
EXCEPTIONAL EXPENDITURE TOTALS		0.00	0.00	0.00	
		224'680.00	198'420.00	(26'260.00)	